

HEAD OFFICE
Star House, C-5, 'G' Block
Bandra-Kurla Complex, Bandra (East), Mumbai – 400051

EMPANELMENT OF SECURITY TRUSTEE

Bank of India is inviting applications for empanelment of Security Trustee from the eligible applicants. Security Trustees interested in getting empaneled with Bank of India and satisfying the eligibility criteria appended herewith in the **Annexure – A**, may apply for empanelment as Security Trustee in the application format given in **Annexure – B** along with the supporting documents.

The signed application, complete in all respects, along with all supportive documents (preferably in soft copy) as stated in the Application may be submitted from 1st June 2026 to 30th June 2026 at the Large Corporate Branches (LCBs), nearest to the registered/administrative office of the applicant. (Contact details of Large Corporate Branches are provided in Annexure – C as well as on our corporate website: <https://bankofindia.bank.in/customer-care#locateUsSection>).

The applicant **should not submit** the application / documents directly to **Head Office**. In case of digitally signed application, the applicant may directly contact the Large Corporate Branches (LCBs) for the E-mail ID for submission of documents.

Applications, which are not duly filled up and/ or lacking in required supporting documents, shall not be acknowledged and shall be treated as 'NOT RECEIVED.' Any application received outside the above mentioned cut-off dates shall not be considered for the process of empanelment. Also, if the Applicant does not respond to any additional information/documents sought by BOI, within 15 days from the date of receiving the communication from LCB or Head Office (whichever is earlier); the matter/request for empanelment shall be treated as rejected and closed.

The selected applicants for empanelment shall be intimated through email/ letter and the empanelment shall be valid for a maximum period of three years, unless specifically delisted by the Bank at its discretion. The validity of empanelment will be specifically mentioned on the empanelment letter issued by the bank.

BOI shall have the right to cancel the empanelment process itself at any time, without thereby incurring any liabilities to the affected applicants.

All applicants are requested to go through the annexures for eligibility criteria and other norms before applying. Any query in this regard may be sent by email to HeadOffice.CIC@bankofindia.bank.in / HeadOffice.TAD@bankofindia.bank.in

ENCLOSURES:

Annexure-A: Eligibility Criteria for empanelment and other related information.

Annexure-B: Application Format

Annexure-C: Contact Details of Large Corporate Branches

Annexure-D: Undertaking

Annexure-E: Checklist of Supporting Documents to be submitted along with application.

Disclaimer:

BOI is not committed either contractually or in any other way to the applicants whose applications are accepted. The issue of this request for empanelment does not commit or otherwise oblige BOI to proceed with any part or steps of the process, subject to any law to the contrary and to the maximum extent permitted by law. BOI and its directors/officers/employees/contractors/agents and advisors disclaim all liabilities (including liabilities by reason of negligence) from any loss or damage, cost or expense incurred or arising by reasons of any person using the information and whether caused by reasons of any error, omission or misrepresentation in the information contained herein or suffered by any person acting or refraining from acting because of any information contained herein.

A. Scope of Services:

You are supposed to render the following services:

- ❖ Coordinate with lenders, borrowers and all other agencies. Advise on security creation procedure and stamp duty provisions/Regulatory compliance.
- ❖ Protection of lenders interest in respect of security held under the charge including verification of the title deeds related to mortgaged property and holding of such title deeds under the custody of STA at one place
- ❖ Structuring transactions as per sanction terms of Lender. Conceptualizing, customizing and structuring of the security documents to consolidate documentation ensuring compliance with all the terms and conditions of the loan agreements of all lenders.
- ❖ Vetting of documents before execution, title search reports as a double check and obtaining all corporate resolutions before execution
- ❖ Ensure obtaining of permissions from Statutory / Regulatory / Existing Lenders / Lessor's prior to creation of security.
- ❖ Compliance with registration of charges as specified under Company Act, 2013, CERSAI rules and disclosure requirements as under SEBI (Substantial Acquisition of Shares and Takeovers) Regulations, 2011.
- ❖ Ensuring timely registration of charge with ROC, CERSAI & Information Utility.
- ❖ Retention of Security & continuous monitoring of asset cover.
- ❖ Monitor insurance policies.
- ❖ Addressing the limitations on pledge of shares prescribed under various regulations.
- ❖ Timely updates on Interest Payments, Principal Redemption &. Asset Cover maintenance alongside any other crucial terms of the facilities sanctioned.
- ❖ Set up of Escrow Accounts & cash flows mechanism. Periodic monitoring of Cash Flows from Real Estate Projects.
- ❖ Furnish confirmation letter on request from Lenders for Audit purposes.
- ❖ Verify the letters from Lenders prior to modification/ satisfaction of loan.
- ❖ Easy expedition of loan sell-down or divestment to incumbent incoming lenders with minimal documentation.
- ❖ Enforcement of the security when required by the lenders and disbursement of the sale proceeds without prejudice. Safe custody of the documents in a professional environment, easily retrievable whenever required.
- ❖ Execute re-conveyance deeds on satisfaction.
- ❖ Hassle free creation of security and enforcement of the same.

The above list of activities is indicative and depending on the nature/scope of each project.

The items in the list shall be added/deleted/ amended on case to case basis.

B. Eligibility Criteria for Empanelment of Consultants:

1. **Constitution:** The applicant should be a body corporate incorporated in India

2. **Experience:**

The Applicant:

- a. Should be registered and legally authorized to extend such services.
- b. Should be registered with SEBI to act as a debenture trustee.
- c. Security Trustee should be experienced in capital markets issues as well as in the trustee business and Should have minimum three years' experience as a security trustee.
- d. Should have completed at least 3 assignments in the past. Reference letters stating the quality of the services rendered to be furnished along with application. The reference may be from Banks/ Financial Institutions/ any corporate entities for which the Security Trustee had undertaken such assignments in the past.

3. Credit Rating:

If the applicant is a Bank rated agency, then it should be minimum 'A' rated.

4. Existing Empanelment as Security Trustee:

The applicant should be empaneled with minimum two public sector banks.

5. Locations/ area of operation:

The applicant should clearly mention the locations/ states for which assignments can be undertaken by them on the basis of available infrastructure/resources. Details/Documents in support of branch/office setup or past assignments carried out in these areas need to be furnished.

6. Due Diligence of Applicants:

The due diligence of all the security trustee applicants will be carried out before empanelment by the external empaneled agency. The due diligence report should be satisfactory to be considered eligible for empanelment as security trustee.

7. Performance Guarantee:

Upon empanelment as security trustee in the Bank's panel, the Performance guarantee of suitable amount may be stipulated. The same will be intimated at the time of issuance of empanelment letter.

8. Service Charges:

The applicant should indicate the charges/fees and other conditions, if any, for each of the services offered separately. The charges/fees of the applicant should be reasonable and in line with the market trend. (The service charges/fees indicated would serve only as a reference and actual charges will be decided by the committee in consultation with the applicant.)

C. Validity of empanelment:

Applicant shortlisted for empanelment shall be issued letter of Empanelment by BOI. The maximum validity of such Empanelment shall be Three years which may be extended or curtailed at the sole discretion of BOI and the performance of individual empanelled trustee.

Annual review will be carried out to measure the operational efficiency of various empanelled security trustee companies. The empanelled trustee will have to apply afresh before the expiry of the empanelment period.

D. Fee for empanelment

The fee to apply for empanelment as Security Trustee is **Rs 25,000 /- (plus GST). The fee is non-refundable.**

A Pay Order/Demand Draft favoring 'Bank of India' payable at 'name of the town/city where Large Corporate branch is located' should be submitted along with the application.

E. Obligation of Security Trustee:

- i) Security Trustee will undertake to adhere to the scope as advised by the assignment awarding authority.
- ii) Hold the charged, mortgaged, hypothecated, or pledged assets for the benefit of the lenders/beneficiaries.
- iii) Ensure that security interests are properly created, perfected, registered, and maintained.
- iv) Act in the collective interest of all secured creditors and beneficiaries.
- v) Exercise reasonable care, diligence, and prudence while performing duties.
- vi) Monitor compliance with covenants relating to security creation and maintenance.

- vii) Ensure timely registration of charges with the Ministry of Corporate Affairs or other statutory authorities.
- viii) Track insurance, valuation, renewals, and preservation of secured assets.
- ix) Maintain safe custody of original title deeds, security documents, guarantees, and related records.
- x) Ensure proper documentation and record management.
- xi) Upon occurrence of an event of default and receipt of requisite instructions from lenders, initiate enforcement actions under applicable laws and financing documents.
- xii) Take possession, appoint receivers, sell secured assets, or initiate recovery proceedings, where authorized.
- xiii) Act in accordance with the instructions of the majority lenders or specified beneficiaries as defined in the inter-creditor or financing documents.
- xiv) Avoid taking unilateral decisions beyond the scope of authority granted under transaction documents.
- xv) Receive and distribute enforcement proceeds or recoveries among lenders in accordance with the agreed waterfall mechanism and inter-se arrangements.
- xvi) Act honestly, in good faith, and without conflict of interest.
- xvii) Avoid misuse of powers or preferential treatment to any lender unless contractually permitted.
- xviii) Provide periodic reports, notices, and updates to lenders regarding status of security, defaults, enforcement actions, and recoveries.
- xix) Communicate material developments affecting the secured assets.
- xx) Take necessary steps to preserve the value and enforceability of the security.
- xxi) Ensure renewal of registrations, filings, and perfection requirements.
- xxii) Comply with applicable regulatory, statutory, and contractual obligations, including KYC/AML norms where relevant.
- xxiii) Adhere to SEBI regulations in case of listed debentures and debenture trusteeship arrangements.
- xxiv) Disclose any actual or potential conflict of interest.

F. Time limit for waiting for missing information/document:

In order to avoid the pendency of Applications for long time for want of additional information from applicants, a time frame of Max 15 days (from the date of raising queries) for submitting the missing information will be provided. In case of relevant information/supporting documents not received within 15 days, it will be considered that the applicant is no more interested in the empanelment process and the matter shall be treated as closed at our end.

Incomplete application, application without supporting documents viz. KYC, qualifications, experience etc. and application received after due date are liable for cancellation without further communication.

G. Procedure of Empanelment:

The process for empanelment of Security Trustee to be done as per the need of the Bank. The Notification cum Application form will be made available at Bank's corporate website www.bankofindia.bank.in under 'Other Links' section on home page for specified period. Interested consultant will submit their application in Bank's prescribed format, along with all the supporting documents to the Large Corporate Branch (LCB), nearest to the respective Registered/ Administrative Office of the applicant. LCB, after due diligence of all applications, shall submit these applications to Corporate Credit Department, Head Office, along with their recommendation within one month of last day of application window. Recommendations received after the due date shall not be taken cognizance of. The applications received / collected shall be scrutinized and list of empanelled consultants shall be decided by a committee of Executives at Head Office.

Mere fulfilling the eligibility criteria shall not confer any rights of entitlement upon the applicant for Empanelment. The applications shall be subject to assessment and scrutiny by the Bank on such parameters and criteria as may be deemed appropriate by the Bank in its sole discretion.

In case any applicant or a group concern has been found guilty of misconduct in any organization, his/ her application will not be considered for empanelment.

If for some reason, the application for empanelment is not considered favourably, the LCB will suitably advise the concerned applicant regarding the same.

The empanelment of Security Trustee will be done at the sole discretion and requirement of the Bank and the Bank reserves its right of rejecting any or /all the applications, without assigning any reason there-of.

BOI SECURITY TRUSTEE EMPANELMENT FY 2027

(on the Company's/ firm's letter head)

APPLICATION FOR EMPANELMENT AS SECURITY TRUSTEE

To,
DGM-LCB
Bank of India
_____ LCB

Submitted through: _____ LCB of Bank of India

Sub: Request for empanelment as Security Trustee on BOI panel.

We hereby apply for empanelment as Security Trustee on BOI panel and furnish hereunder the requisite supporting biodata/information/documents.

1. Basic Information:

| | | | | | |
|----|---|---|----------|----------------------------------|------------------------|
| a. | Name | | | | |
| b. | Registered Office Address: | | | | |
| c. | Email: | | | | |
| d. | Contact No.: | | | | |
| e. | Communication Address: | | | | |
| f. | Email: | | | | |
| g. | Contact No.: | | | | |
| h. | Constitution (Public/ Private limited companies, Limited Liability Partnership) | | | | |
| i. | Date of Registration/Incorporation | | | | |
| j. | Date of commencement of Business | | | | |
| k. | Details of other Offices/Branches of the firm/company (Address of each Branch to be separately provided) | | | | |
| l. | PAN No. | | | | |
| m. | GST No. | | | | |
| n. | Promoter/Key Managerial Person | Authorized person on behalf of Company /Firm | | | |
| | Name Designation Mobile No Land line No Email | Name Designation Mobile No Land line No Email | | | |
| o. | Brief Profile of the Company/Firm (Background, Activity, Experience etc) | Corporate Brochure to be enclosed | | | |
| | Brief Particulars of activities other than Security Trustee | | | | |
| p. | Details of the Subsidiary/Group companies | | | | |
| | S No | Subsidiary Name & Address | Activity | Date of commencement of business | FY 2026 (Rs. In Crore) |
| | | | | | Sales PAT |
| | | | | | |

| | | |
|----|--|--|
| q. | Existing Banker Details | Bank Name: Account No: Type of account: Current / OD |
| r. | Details of any credit facilities availed | Name of Bank: Type of facility: Sanction Limit: |
| s. | Is the Company /Firm Bank rated agency | If yes, details |
| t. | SEBI Registration details of Debenture Trustee | Copy of Registration certificate to be provided |

2. Applicant Financial information as on 31st March of last 2 financial years: (Rs. In Crore)

| | Year 31.03._____ | Year 31.03._____ |
|-----------------|------------------|------------------|
| Paid up Capital | | |
| Income/Revenue | | |
| PAT | | |

Note: Copy of audited Financial Statements to be enclosed

3. Details of Empanelment with other Banks /FIs as Security Trustee:

| S.No | Bank /FI Name | Empaneled since | Validity |
|------|---------------|-----------------|----------|
| | | | |

4. Details of assignments as Security Trustee: (Details of last 5 years to be provided)

| S. No | Name of the Borrower | Lead Bank Name | Short description of assignment | Date of Mandate | Status of assignment (Ongoing /Completed) | Month & year of completion of assignment |
|-------|----------------------|----------------|---------------------------------|-----------------|---|--|
| | | | | | | |

(Mandate Letter issued by Scheduled Commercial Banks for 3 assignments to be submitted along with the application)

5. Details of assignments in Capital markets issues/ Debenture Trustee: (Details of last 5 years to be provided)

| S. No | Name of the Client | Date of Mandate | Short description of assignment | Status of assignment (Ongoing /Completed) | Month & year of completion of assignment |
|-------|--------------------|-----------------|---------------------------------|---|--|
| | | | | | |

(Mandate Letter for any 3 assignments to be submitted along with the application)

6. Particulars of Promoters/Partners/ Director/Key staff:

6.1 Details of staff:

| S. No | Particulars | Number |
|-------|------------------------------|--------|
| A | Promoters/Partners/ Director | |
| B | Fulltime on Rolls | |
| C | Retainer-ship / Part-time | |

6.2 Details of Promoters /Directors :

| S. No | Name | Academic Qualification | Designation | Association with Firm (in years) | Area/Sector of Expertise |
|-------|------|------------------------|-------------|----------------------------------|--------------------------|
| | | | | | |

6.3 Details of key permanent / on roll Staff :

| S. No | Name | Academic Qualification | Designation | Post Qualification Overall Experience (in years) | Association with Firm (in years) | Area/Sector of Expertise |
|-------|------|------------------------|-------------|--|----------------------------------|--------------------------|
| | | | | | | |

6.4 List of consultants / Insurance Experts associated on regular basis, if any

| S No | Name of the Consultant | Services Provided |
|------|------------------------|-------------------|
| | | |

7. Details of Reference letters furnished by applicant for completed assignment:

| S. No | Name of the Borrower | Lead Bank Name | Short description of assignment | Date of Mandate | Month & year of completion of assignment |
|-------|----------------------|----------------|---------------------------------|-----------------|--|
| A. | | | | | |
| B. | | | | | |
| C. | | | | | |

(The mandate copy for the above assignments to be provided)

8. Indicative Service Charges/Fees:

| Service Offered | Charges/Fees |
|-----------------|--------------|
| | |

9. The details of de-empanelment/blacklisting by any Bank/FI/Organization in the past (If Any):

| S.No | Name of Bank/FI/Organization | Reason for de-empanelment/ blacklisting | De-paneled/Blacklisted since |
|------|------------------------------|---|------------------------------|
| | | | |

10. Locations/ area of operation:

| Particulars | Please Tick The Applicable |
|-------------|---|
| Pan India | |
| Others | (Specify the States for which Empanelment sought) |

11. The details of pending legal cases/conviction in any case in the past (If any including the subsidiary Companies:

| S.No | Name of Litigant/Complainant | Type (Civil / Criminal) | Brief description of the litigation | Present Status |
|------|------------------------------|-------------------------|-------------------------------------|----------------|
| | | | | |

12. Whether any regulatory compliance issues faced by the Firm/Company/ Promoters? **Yes/No** (If Yes, present status to be provided)

13. Confirm, whether willing to undertake performance guarantee to ensure compliance with the assigned scope of services and obligations. (**Yes/No**). If Yes, kindly mention the brief terms and amount.

14. Any other information that the Applicant would like to mention:

15. Details of the DD:

| DD No | Date | Amount |
|-------|------|--------|
| | | |

16. Confirmation of compliance of eligibility criteria (as mentioned in Annexure-A):-

| S.No | Parameter | Eligibility Criteria | Complied (Yes/No) |
|------|-----------------------|--|-------------------|
| 1. | Registration | Registered with SEBI to act as a debenture trustee | |
| 2. | Experience: | Minimum three years' experience as a security trustee | |
| | | Should have completed at least 3 assignments in the past | |
| 3. | Reference Letters | Three reference letters stating the quality of the services rendered to be furnished along with application. | |
| 4. | Credit Rating | Copy of rating report, if rated | |
| 5. | Empanelment with PSBs | Copy of Empanelment letter from two public sector banks. | |

17. Declaration:

- I/We hereby declare that all the eligibility criteria (as mentioned in **Annexure-A**) for empanelment as Security Trustee are satisfied by me/us & that all the above information submitted by me/us is complete and entirely true and nothing has been concealed. I/we, further confirm that all the necessary supporting documents as per checklist (as mentioned in **Annexure- E**) are enclosed with the application.
- I / We solemnly declare that I/we are not debarred / delisted/ caution listed with IBA by any Bank / FI / RBI or any other Statutory Body/Regulatory Authority for any professional misconduct and our services have not been found deficient by any Bank / FI.
- I / We solemnly declare that promoters/Partner/Director/ Company/LLP/ Group Concern are not delisted/De-empanelled/Blacklisted by any other Bank/FI/IBA/any other Organization/Agency.
- I/We affirm that terms and conditions of Bank of India relating to empanelment as Security Trustee will be acceptable to us.
- I/We understand that the empanelment as Security Trustee will be done at the sole discretion and requirement of the Bank and the Bank reserves its right of rejecting any of /all the applications, without assigning any reason.

- I/We understand that any concealment/discrepancy/wrong information/breach of undertaking would lead to de-empelment as Security Trustee with immediate effect.

On behalf of the
firm/Company

Name of the
firm/Company

Signatures of Authorized Signatory
along with Name and Designation

Date:

Place:

Seal of the firm/company

BOI SECURITY TRUSTEE EMPANELMENT BY 26-27

CONTACT DETAILS OF LARGE CORPORATE BRANCHES

| S. No | Branch Name | Address | Email | Telephone |
|-------|----------------------------------|--|--|--|
| a. | Ahmedabad Large Corporate | Bank of India Bldg., 2nd floor, Bhadra, near Lal Darwaza-380001 | LCB.Ahmedabad@bankofindia.bank.in | STD CODE:079 25383654, 25395933 |
| b. | Andheri Large Corporate | Bank of India Bldg., 1St Floor 28, S.V. Road, Andheri (West),-400058 | AndheriLCB.MumbaiNorth@bankofindia.bank.in | STD CODE:022 26702346, 26281681, 26713730, 26719818 |
| c. | Bengaluru Large Corporate | 1st floor,No 11 Kempegowda Road,Bengaluru-560009 | LCB.Bengaluru@bankofindia.bank.in | STD CODE:080 22959534 to 537 |
| d. | Chennai Large Corporate | Tarapore Towers, IV Floor, 826/6, Anna Salai, Chennai-600002 | CorpBanking.Chennai@bankofindia.bank.in | STD CODE:044 28521484 / 698 / 254, 28592416, 28510661, |
| e. | Hyderabad Large Corporate | House no.1-10-1199/2, PTI Bldg., first floor, A.C.Guards-500004 | LCB.Hyderabad@bankofindia.bank.in | STD CODE:040 23333390 / 91 / 92/ 93 |
| f. | Kolkata Large Corporate | 5, B. T. M. Sarani, Kolkata-700001 | LCB.Kolkata@bankofindia.bank.in | STD CODE:033 22211296, 22202997 |
| g. | Mumbai Large Corporate | Bank of india Building 4th floor;70-80 M.G. Rd Fort,Mumbai-400001 | Mumbai.lcbb@bankofindia.bank.in | STD CODE:022 61870403 |
| h. | New Delhi Large Corporate Branch | PTI Building, 4 Sansad Marg, New Delhi-110001 | LargeCorporateBr.NewDelhi@bankofindia.in | STD CODE:011 23461402, 23765124 |
| i. | Pune Large Corporate | 1162/6 Shivajinagar, University Road, Pune-411005 | LCB.Pune@bankofindia.bank.in | STD CODE:020 25530314 - 317 ,321 |

(Self attested affidavit on Non judicial stamp paper – Stamp duty as applicable for affidavit in the state from where application is submitted is to be paid)

Annexure-D

UNDERTAKING

(Annexure to the Application form for Empanelment as Security Trustee)

- I/We undertake that I/We are in compliance with all regulatory and statutory guidelines
- If empanelled, I/We undertake to meet all the obligations mentioned in the application.\
- I/ We understand that the empanelment will not be valid if there is any change in the management. The same needs to be informed and position will be evaluated afresh for empanelment.
- I/We hereby acknowledge, agree and confirm that empanelment as Security Trustee by the bank does not confer any rights on me to necessarily receive assignments/jobs from the bank. Allocation of assignments/job/work shall be at the sole discretion of the bank and I/We shall not have any right or claim whatsoever in this regard.
- I/We undertake to provide reasonably required details as & when required by the lender, and maintain the confidentiality and secrecy of all the assignments given to me/us by the bank.
- I/We undertake to charge fees at a rate not exceeding the rates prescribed by the Bank.
- I/We understand and agree that following events will entitle the bank to de-empanel & blacklist me/us, as well as report my/our name to IBA or any other agency for black-listing.
- I/ We understand that any adverse developments against Promoter/Partner/Director/ Firm/Company/Group Concern such as De-empanelment/Blacklisting disqualification/disbarment/de-listing/complaint/ Defaulter's List in CIBIL etc. by any Bank/Institution/Professional Body/borrower is to be brought to the notice of the bank, the bank reserves the right to initiate appropriate action as deemed fit.
- I/We hereby further acknowledge, agree and undertake that the bank may at its sole discretion insist or incorporate any other terms and conditions notwithstanding anything contained in their documents/Application herein.
- I/We assure that all aspects of my contract are conducted in a manner so as to be in tune with the extant policies and guidelines of the Bank and as per other applicable statutory and regulatory requirements.
- I/We further agree that my/our Empanelment with the Bank would not amount to any commitment by the Bank to provide any professional assignment to me/us.
- I/We declare that there are no criminal cases pending against me/us/group concern and I/we/Group concern are not convicted in any case and I/We are not an undischarged insolvent.

On behalf of the
firm/Company

Name of the firm/Company

Signatures of Authorized Signatory
along with Name and Designation

Date:
Place:

Seal of the firm/company

List of documents to be enclosed:

| S.No. | Name of the Document | Enclosed (Yes /no) |
|-------|---|-----------------------|
| 1. | Duly Filled Application form as mentioned in Annexure-B (on the Company's/firm's letter head) | |
| 2. | Undertaking as mentioned in Annexure-D (Self attested affidavit on stamp paper) | |
| 3. | Company/Firm Profile | |
| 4. | Copy of Registration with ROC/ ROF, Memorandum & articles of association/ of company / partnership deed of Firm/Deed | |
| 5. | PAN Card of the company | |
| 6. | GST Registration Certificate of firm/company | |
| 7. | Last 2 years audited financial statements | |
| 8. | Copy of registration certificate with SEBI for acting as Debenture Trustee | |
| 9. | Copy of Empanelment letter from two public sector banks. | |
| 10. | Copy of rating report, if rated | |
| 11. | Three reference letters stating the quality of the services rendered | |
| 12. | Mandate Letter issued by Scheduled Commercial Banks for any 3 assignments carried out in last 5 years | |
| 13. | DD amount of Rs. 25,000+ GST enclosed with application | |
| 14. | Intimation mail to be sent to headoffice.tad@bankofindia.bank.in / HeadOffice.CIC@bankofindia.bank.in regarding the submission of the application form along with the supporting documents to the concerned Large Corporate Branch | |

(All submitted documents to be self-attested on bottom of every page)

The aforesaid document list is illustrative and not exhaustive. The Bank may call for such other/additional documents as may be considered necessary for verifying the eligibility or competence of the consultant.